

NOTICE ON PROCESSING OF PERSONAL DATA OF VISITORS TO THE PREMISES

The company Viterra Czech s.r.o., with registered office at Žukovova 1658/27a, Střekov, 400 03 Ústí nad Labem, ID 241 48 032, registered in the Commercial Register maintained by the Regional Court in Ústí nad Labem, file No. C 35357 (hereinafter referred to as the **Company**), which acts as the personal data controller, places great emphasis on how your personal data is handled. This document is intended to provide you with all relevant information regarding how the Company will process your personal data.

What personal data does the Company collect about you?

The Company may process your following personal data:

- name and surname;
- the name of your employer or the organisation to which you belong;
- information about your visit to the factory, in particular the time of your arrival and departure, the validity of the entry permit, the type of visit and the purpose of the visit;
- the information on your ID card - name, surname and document number only;
- your completed health and safety declaration and handover of the entry card;
- date of birth of truck drivers; and
- the number plate of your car (if you are entering the premises by car).

How does the Company obtain your personal data?

We obtain all personal data directly from you.

How does the Company use your personal data?

The Company uses your personal data for the following purposes:

- the protection of property and the safety of people in the production plant; and
- compliance with the Company's legal obligations.

On what basis does the Company use your personal data?

The Company uses your personal data on the following basis:

- to fulfil their legal obligations; and
- for its legitimate interests consisting in the right to keep a record of persons on the factory floor and for the purpose of protecting its property and the safety of its employees.

How long will the Company retain your personal data?

The company will keep your personal data for 2 months after you enter the premises. In the event of a breach of the Company's rules for driving and staying on the Company's premises, personal data may be retained for up to 1 year to prevent re-entry to the Company's premises.

Who does the Company share your personal data with?

The Company will not share your personal data with any third parties.

Transfer of personal data abroad

Your personal data will not be transferred abroad.

Protection of your personal data

The Company uses a number of security measures and technologies (including anti-virus software and physical security) to prevent unauthorized access, use, disclosure, alteration or destruction of your personal information in accordance with applicable data protection laws.

Your rights

In connection with the processing of your personal data, you have the right to:

- ask the Company questions about the processing of personal data and receive a copy of your personal data; request correction and/or deletion of your personal data;
- request restriction of the processing of their personal data or object to the processing; and
- lodge a complaint with the local data protection authority or take legal action if your data protection rights are violated or if you are harmed as a result of unlawful processing of your personal data.

You are under no obligation to provide your personal information to the Company, but if you fail to do so, the Company may refuse your entry into the manufacturing facility.

If you wish to exercise any of your rights set out above, you may contact the Company by email at usti.gdpr@viterra.com.

Contact details

If you have any questions or requests regarding the processing of your personal data, you may contact the Company's data protection officer at usti.gdpr@viterra.com.